



Seton Catholic High School Principal Job Opening

Seton Catholic High School of St. Elizabeth Ann Seton parish, Richmond, Indiana (gr 7 to 12), is seeking to fill the position of Principal for the 2026-27 school year.

In the mission of making every student a disciple of Jesus, Seton Catholic School aspires to exemplify spiritual growth, academic excellence and community spirit at all levels. Potential candidates with all their heart, mind and soul for Catholic education are welcome to apply for the position of principal to accompany our Seton students to a life of success and faithfulness.

The school operates under the Pastor-Principal model of administration and as such the principal is directly responsible to the Pastor, the School commission and the Office of Catholic Schools, Archdiocese of Indianapolis.

Summary of Position Duties

- Act as the primary representative to stakeholders including parents, parish community and the community at large
- Reinforce and build upon our strong academic program and Catholic identity through faith-based leadership, professional development and a commitment to excellence
- Oversee the budget and operations of the school in conjunction with the pastor
- Participate in school, parish and community events
- Collaborate with the pastor, Seton Catholic Elementary principal and School Commission, to provide a unified pre-K through 12 Catholic education experience

Summary of Candidate Requirement

- Be a practicing Catholic in good standing
- Possess exceptional leadership, communication, interpersonal, and relationship-building skills
- Exhibit a passion for student achievement and academic excellence
- Be skilled at hiring, training and retaining teachers and staff, with a passion for building and developing an appropriate curriculum, shared goals and team work
- Possess a valid administrators license

Candidates must complete the official online application at Archdiocese of Indianapolis

For more information and/or to submit supporting documents (i.e. resume, cover letter, references), please contact:

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Application Deadline: April 24, 2026