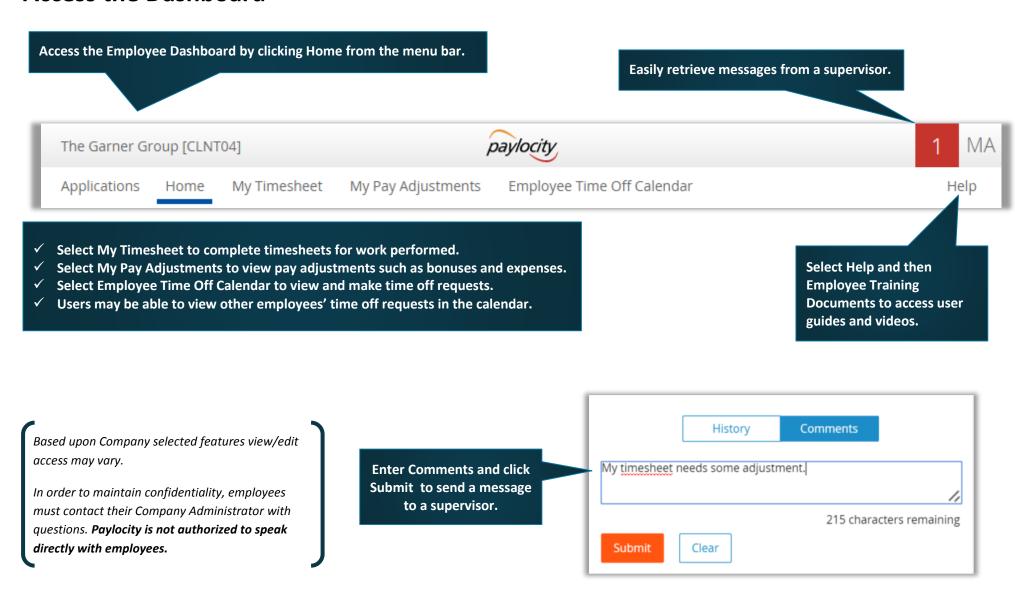




Access the Dashboard



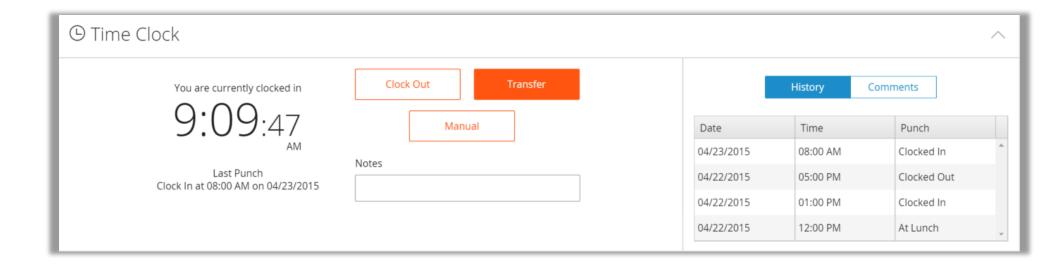


Use the Dashboard

Web Punch Current Time will display in local time zone.

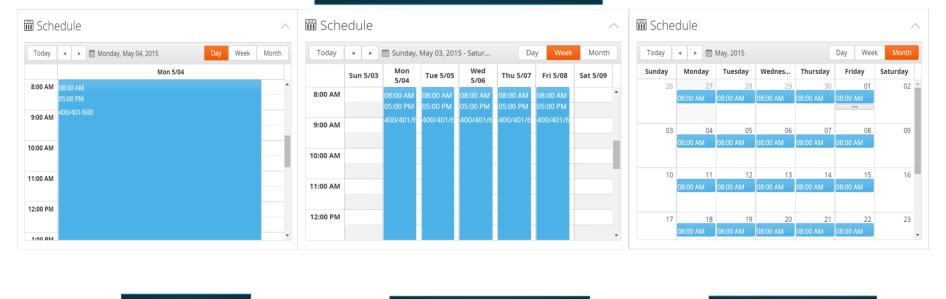
- ✓ Punch types display based on rules and current status.
- **✓** Recommended punch type is highlighted.
- ✓ Use Transfer to change labor level.
- Use Manual punch when applicable punch is not displayed.
- ✓ Easily add Notes.

Displays recent punch history.





View schedules by Day, Week, or Month.



Request time off.

View time off request status.

View time off balances.

