



# The OAS Messenger

June 2004

## **SAVE THIS DATE!!!**

**April 23, 2005**

### **Fiscal Management and Discipleship Conference**

Mark this date on your calendar!  
The conference will be held at the  
Benedict Inn in Beech Grove on  
Saturday April 23, 2005. More in-  
formation will be forthcoming.

If you have any questions, please  
contact Bonnie Vollmer at 1-800-  
382-9836 xt. 1410 or e-mail at  
[bvollmer@archindy.org](mailto:bvollmer@archindy.org).

### **BUDGET SUBMISSION DEADLINE!!**

Budgets are due from all par-  
ishes and schools by June 15<sup>th</sup>.  
If you have not yet turned them  
in, please do so ASAP.

### **F.Y.I.**

Budget guidelines for the 2004-2005  
fiscal year are available at  
[www.archindy.info/budget](http://www.archindy.info/budget)

## **Payroll Office Announcement!!**

Effective with the July 15, 2004 pay pe-  
riod, pay stubs will *no longer* be printed  
and mailed to locations. Information re-  
garding the change, will be mailed to em-  
ployee homes. Please contact the payroll  
office with questions.

## **Parish Annual Financial Report**

The PAFR guidelines will *only*  
*be available online* this year.  
Although the guidelines are not  
yet posted to the website, it will  
be available for use sometime in  
mid June. The location of the  
website is  
[www.archindy.info/pafr/](http://www.archindy.info/pafr/)

## **NOTICE TO ALL PARISHES, SCHOOLS, AND AGENCIES**

Please notify employees the last pay of the year will be deposited into bank accounts on  
*December 31, 2004*. The Archdiocese will be deducting the related payroll amount from  
the locations on *December 31, 2004*. Please call your payroll specialist with any ques-  
tions.