



ACCOUNTING SERVICES

ADLF Committee Meeting The ADLF subcommittee of the Archdiocesan Finance Council reviews all loan requests. Parish representatives are invited to attend the meeting when their application is being reviewed. Current ADLF policy requires that parishes have at least 50% of the cost of the project in ADLF deposit accounts and the other 50% in pledges to be considered for a loan. Because of a scheduling conflict, the first ADLF Meeting for 2009 will be rescheduled for the end of February. Meetings are generally held only if there are loan requests to review. If your parish anticipates making a loan request, please contact Julie Laughlin at (317) 261-3371 or at jlaughlin@archindy.org.

2009-2010 Budget Guidelines-available in March Now that the New Year has arrived we frequently receive inquiries regarding when the new budget guidelines and appendices will be available. The budget guidelines will be posted to our website at <http://www.archindy.org/finance/parish/guidelines.html> no later than **March 1, 2009**. Much of the data we use for our estimates is gathered from third parties, of which we do not have control of deadlines. We work as expediently as possible to pull together accurate budget estimates and appreciate your patience as we go through the process for 2009-2010. An e-mail will be sent to all business managers, administrators and bookkeepers included in our distribution list when the guidelines are available. If you are unsure if you are included on the e-mail distribution list and would like to ensure inclusion, please send a request to accountingservices@archindy.org.

If you are having trouble creating or foresee a problem to create a balanced budget, please contact Mike Witka Director of Parish Financial Services at 317-236-1558 or mwitka@archindy.org for assistance.

PARISH AND SCHOOL COST SAVINGS OPPORTUNITY In early 2007, we notified you of a potential cost savings opportunity through a natural gas purchasing contract with Proliance Energy, LLC. This program has recently been expanded and now even more parishes and schools are eligible. As of **February 1st** - all parishes and schools within Marion County are eligible to participate in addition to all schools outside of Marion County. Please see the attached letter on page two that details the specifics of this cost savings opportunity.

Save the Date The 2009 Fiscal Management and Discipleship Conference will be held on **Thursday, June 11th**, please mark your calendars. More information will soon follow.

HUMAN RESOURCES

Imagine the anxiety that comes with a medical diagnosis or treatment plan. Time stands still. Then the scary questions come up: What will happen now? Is the diagnosis correct? Will the treatment be right? How can I be sure? Now you have access to a resource that can help you answer the difficult questions. The result could save your life.

If you're uncertain of a diagnosis or have questions about your treatment plan, Best Doctors will provide you answers from world-renowned doctors. One simple phone call starts your Best Doctors Check-Up. One of our 40,000 world-renowned doctors will thoroughly review your medical case to let you know if your diagnosis and treatment plan are on target.

Call Best Doctors today at **1-866-904-0910**. A free and confidential service offered to you as part of your benefits plan. Best Doctors is available to all Archdiocesan employees who have a Health plan with us. To find out more information, please visit www.bestdoctors.com.

Q & A

Q: I need the Group Ruling to prove tax exempt status, where can I find a copy?

A: You can locate the 2008 Group Ruling 501(c) (3) letter at <http://archindy.org/finance/files/parish/general/2008GroupRuling.pdf>

Please feel free to send these newsletters to your fellow co-workers who normally would not receive through Accounting Services. There is always valuable information that can be shared throughout your parish/agency.

Send us your questions! Each month one or two questions will be addressed based on inquiries of the parishes. Please submit any questions you would like answered to accountingservices@archindy.org.

To: Archdiocese of Indianapolis School Principals and/or Parish Business Managers
From: Jeffrey D. Stumpf, Chief Financial Officer
Date: February 4, 2009
Re: Gas Bill Cost Savings Opportunity

With the winter heating months upon us and the recent volatility in natural gas prices, I hope to call your attention to a potential cost savings opportunity for our schools. ProLiance Energy, LLC (ProLiance), a gas marketing company jointly owned by subsidiaries of Citizens Gas & Coke Utility and Vectren Corporation, helps schools save money by purchasing natural gas on the open market through ProLiance instead of purchasing the natural gas from the local utility.

Depending on a specific school's natural gas usage, the annual expected savings per site could range from \$1,000 to \$10,000 per year. To receive a natural gas savings analysis from ProLiance, please submit the school's previous 12 months of natural gas bills to ProLiance.

While this opportunity has previously been available only to Vectren customers, Citizens Gas has made some changes that now enables its customers to participate in the ProLiance program. To be eligible for the program you have to fit one of the following criteria:

- Vectren customers – parishes may participate if they have a school on the property
- Citizens Gas customers – any non-residential customer in Marion County can participate

ProLiance has over 1300 customers across 2000 locations throughout the Midwest and is currently transporting for over 40 school corporations in Indiana. Lafayette's Central Catholic Jr./Sr. High School has been working with ProLiance for over 6 years, and several of our archdiocesan schools have participated in the program for nearly 2 years with very positive results.

This is a great opportunity for the parishes and schools of the Archdiocese to save on our operating costs. The Archdiocese has already reviewed the paperwork and contracts required to get started on this opportunity. Please call Scott Whitaker at ProLiance Energy at 317-231-6941 to complete a savings analysis. If you'd like to discuss this opportunity and ask questions of us at the archdiocese, please call Stacy Harris at 317-236-1535 or 1-800-382-9836 ext. 1535.